

中華人民共和國香港特別行政區政府總部教育局

Education Bureau, Government Secretariat,  
Government of the Hong Kong Special Administrative Region  
The People's Republic of China

Our Ref. : EDB(CD)/PE/ADM/60/1/2

Telephone : 2624 4744

Your Ref. :

Fax Line : 2761 4291

4 May 2009

School Head,

[Session: ]

[Sch\_id: ]

Fax No.:

Dear Sir/Madam,

**School Physical Fitness Award Scheme (SPFAS) 2008/09**

Thank you for taking part in the SPFAS. I would like to remind you to update the participation figures in 2008/09 and apply for certificates for your students, teachers and school. Please refer to the EDB website (<http://www.edb.gov.hk/index.aspx?nodeid=3186&langno=1>) for the details. For your easy reference, the relevant steps are as follows:

1. login the HKCHF website (<http://www.childhealthhongkong.com/spfas/registration20082009>) and enter the number of student's certificates required and the names of teachers;
2. print out the approval letter for collecting student's certificates;
3. send a staff member bringing along the approval letter to collect the certificates at the venues specified below. The new edition certificates will be available with effect from 4 May 2009; and
4. insert students' information and print out the certificates according to the instructions.

Please note that the HKCHF no longer sends certificates to schools by mail. Participating schools may collect certificates in the following two ways.

	Method A : <b>Free of charge</b>	Method B : An <b>administration fee of HK\$20.00</b> for each collection is charged
<b>Venue</b>	Physical Fitness Association of Hong Kong, China Ltd.	Manson Co. Stationery and Paper G/F, 247 Queen's Road East, Hong Kong.
<b>Date</b>	<b>17 to 19 June 2009</b>	Year round (except Sundays and public holidays)
<b>Time</b>	Wednesday to Friday, from 10:00 am. to 6:00 pm.	Monday to Saturday, from 10:00 am. to 6:00 pm. (From 4 <sup>th</sup> May 2009 and onwards)
<b>Remarks</b>	New Edition Certificates	New Edition Certificates

Thank you once again for your support towards the School Physical Fitness Award Scheme. For enquiries, please contact the Hong Kong Childhealth Foundation (phone: 8208 0727, email: [spfas@childhealthhongkong.com](mailto:spfas@childhealthhongkong.com) or fax: 28863166), or the Physical Education Section on 2624 4278.

Yours sincerely,

(Tony Y K LAI)

for Secretary for Education